

# Wayne School District

\_\_\_ Wayne Valley

\_\_\_ Wayne Hills

## STUDENT APPLICATION FOR Structured Learning Experience/Senior Option

Gender: M \_\_\_ F \_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_ Home Phone # \_\_\_\_\_

Applicant's Cell Phone # \_\_\_\_\_

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Father's Name \_\_\_\_\_ Occupation \_\_\_\_\_ Home Phone # \_\_\_\_\_

Address \_\_\_\_\_ Cell Phone # \_\_\_\_\_

Mother's Name \_\_\_\_\_ Occupation \_\_\_\_\_ Home Phone # \_\_\_\_\_

Address \_\_\_\_\_ Cell Phone # \_\_\_\_\_

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### It is required for you to provide your own Transportation to your job

Do you have a driver's license? Yes \_\_\_ No \_\_\_ If not, at what date? \_\_\_\_\_

When would you like to start your employment?

\_\_\_ I am working already \_\_\_ June \_\_\_ July \_\_\_ August \_\_\_ September \_\_\_

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What are your career goals?

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Do you plan on going to college? Yes \_\_\_ No \_\_\_

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so, which school would you like to attend?

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Would you like to go a trade school? Yes \_\_\_ No \_\_\_

If so, which one are you interested in?

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What extracurricular activities do you participate in?

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### List work experience in chronological order, most recent first

Name of Employer

Address

Type of Work

If

## Rules and Regulations for the Structured Learning Experience Program

1. You will participate in a mandatory 12th Grade Option Training either provided to you in the Spring, Summer or September
2. You will have a Transportation Agreement signed and notarized
3. You will sign the District's Code of Conduct. While you are working, you are representing Wayne and are expected to behave in a mature and professional manner at all times. You will be expected to follow any and all regulation set forth by your employer. This includes but is not limited to good work habits, dress code, conduct, and attendance.
4. The student should work 12-15 hours a week. If any hours are missed, they will need to be made up.
5. Students are expected to work Holidays that are assigned to them from the employer.
6. Students are expected to email their schedule to the coordinator no later than Monday Morning. If the student has to miss work for any reason, it is their responsibility to email the coordinator by 9 am that day.
7. If for any reason a student must miss work for the spirit rally, field trip, graduation practice or special school events, etc, the employer and coordinator should be given at least 2 weeks notice.
8. Students are encouraged to communicate any problems or concerns with their employer to the coordinator. If a student is fired/let go, it is their responsibility to let the coordinator know within 24 business hours. If the coordinator was not properly notified, it could result in a failure for the marking period.
9. A student will be given 10 school days to find another job placement. They will be responsible for turning in a Student Job Search log. If they have not secured a job in 10 days, they will perform job responsibilities at the school.
10. If a parent has a question or comment for the employer regarding wages, hours attitudes etc., the coordinator should be notified first. This class is to promote independence for the student. Therefore, the student should be advocating for oneself. If the student needs assistance, it should be handled through the coordinator.
11. It is the responsibility of the student to email their schedule to the coordinator no later than Monday 9am. They are also responsible for turning in copies of their pay stubs to document **all** hours worked. They will be receiving grades for each schedule and pay stub.
12. ISS or Suspension from school, no work.
13. If a student is absent from school, they cannot go to work. Their job is part of their school day and therefore, if they are too sick to come to school, they are too sick to work. Email their SLE coordinator if there are extenuating circumstances.
14. Each student is responsible for their own transportation to and from the worksite.
15. All student worksites need to be within a 15 mile radius of school.
16. Students will be observed every 10th day of work. This is state law.

I understand the above Rules and Regulations of participating in the 12th grade option program.

I realize that if I do not complete all requirements, it could result in failure to graduate.

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_